



## **NORTH COUNTRY COUNCIL BOARD OF DIRECTORS MEETING MINUTES**

Wednesday, December 15, 2021  
In-Person Quorum is Needed  
Lancaster Town Hall Auditorium - First Floor  
25 Main Street, Lancaster, NH  
11:00 a.m. to 1:00 p.m.

**BOARD MEMBERS PRESENT:** Paul Robitaille, Chair; Robin Irving, Vice Chair; Ben Gaetjens-Oleson, Secretary; and Jennifer Fish, Treasurer.

**BOARD MEMBERS PRESENT VIRTUALLY:** Mark Dindorf; and Carl Martland.

**STAFF MEMBERS PRESENT:** Michelle Moren-Grey, Executive Director; and James Steele, Finance Manager & Special Projects Planner.

**OTHERS PRESENT VIRTUALLY:** Jen Connors, RKO.

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### **Call to Order**

Chairperson Robitaille called the meeting to order.

- **Attendance**

Roll call was taken.

### **Minutes Approval**

- **October 14, 2021**

**MOTION:** Board Member Gaetjens-Oleson moved to accept the Minutes of October 14, 2021, as presented. It was seconded by Board Member Fish.

**Vice Chair Irving:** I approve.

**Board Member Fish:** Yes.

**Chairperson Robitaille:** Yes.

**Board Member Gaetjens-Oleson:** Yes.

**Board Member Dindorf:** Yes.

**Board Member Martland:** I approve.

**The motion carried. (6-0-0).**

- **November 18, 2021**

Michelle Moren-Grey made a correction that the Minutes for October 14th were tabled as they were not completed, not that there was not a quorum to approve.

**MOTION: Board Member Gaetjens-Oleson moved to accept the Minutes of November 18, 2021, as amended. It was seconded by Board Member Fish.**

**Board Member Dindorf:** Approve.

**Board Member Martland:** Approve.

**Vice Chair Irving:** Approve.

**Board Member Fish:** Yes, approve.

**Chairperson Robitaille:** Yes.

**Board Member Gaetjens-Oleson:** Approve.

**The motion carried. (6-0-0).**

## **Financial**

- **Audit Approval**

Ms. Moren-Grey stated that this was based on last meeting's presentation, as well as the audit that was distributed to the Board.

**MOTION: Vice Chair Irving moved to approve the audit. It was seconded by Board Member Gaetjens-Oleson.**

**Board Member Gaetjens-Oleson:** Yes, approve.

**Board Member Fish:** Yes.

**Vice Chair Irving:** Yes.

**Board Member Martland:** Yes.

**Board Member Dindorf:** Yes.

**Chairperson Robitaille:** Yes.

**The motion carried. (6-0-0).**

- **Review of Financials**

James Steele went over the financial report. He touched on a few key points:

- Accounts Receivable: \$31,000.
- Work in Progress: \$81,301.
- Not a lot of payables out there: \$4,600.

He continued to go through the rest of the financials. Discussion was had regarding hiring a person to take over Katie's position. Ms. Moren-Grey spoke about the DRTC, Dartmouth Regional Technology Center, meeting that happened this week. She provided background regarding the DRTC property. Discussion was had regarding dues. Further discussion was had regarding the Annual Commissioner's Meeting and the possibility of doing it in-person, including a cost-benefit analysis and other ways to increase interest in the North Country.

## Other Business

- **Approve Final Draft Solid Waste Letter**

Board Member Dindorf pointed out a couple of corrections that need to be made: a typo and a grammatical error. Board Member Martland requested clarification regarding the bullet points, as to whether they were from the Solid Waste Working Group. Discussion was had regarding whether the above-mentioned changes should be made prior to approval.

**MOTION: Board Member Gaetjens-Oleson moved to approve the final draft of the Solid Waste Letter, subject to above-mentioned amendments being made. It was seconded by Vice Chair Irving.**

**Board Member Martland:** Yes.

**Board Member Dindorf:** Yes.

**Board Member Gaetjens-Oleson:** Yes.

**Board Member Fish:** Yes.

**Vice Chair Irving:** Yes.

**Chairperson Robitaille:** Yes.

**The motion carried. (6-0-0).**

- **New Items**

- Ms. Moren-Grey indicated that the Transportation Planner will be starting January 3, 2022, as long as the relocation from Montana to New Hampshire goes smoothly.
- Ms. Moren-Grey noted that Jared, the Intern, has accepted a position in Ohio with State Government and that he will be leaving January 1, 2022. Discussion was had regarding getting a replacement intern and filling an Associate Planner position.
- Ms. Moren-Gray spoke about the Housing Needs Assessment in coordination and conjunction with the other RPCs.
- Board Member Martland stated that the State of New Hampshire has a spreadsheet that they're requesting assistance to populate regarding information on each of the byways. He noted that he provided Ms. Moren-Grey with the information to plug into the spreadsheet, as well as photographs.
- Board Member Martland described the North Country Byway website.
- Board Member Dindorf related to the Board what is occurring in Hart's Location, including water resource management planning.
- Board Member Gaetjens-Oleson went over the redevelopment taking place in Lancaster.
- Vice Chair Irving announced Planning & Zoning approvals in Northumberland, as well as the fact that there have been a lot of sales of businesses and homes taking place in the area.
- Board Member Fish echoed the progress being made by the Balsams.
- Chairperson Robitaille expressed his sentiments regarding the property sales in his area, as well as the issues regarding the short-term rentals.
- Chairperson Robitaille shared the status of the paper mill, including the fact that they are hiring and who they are hiring.

- The Board and the Staff exchanged their feelings of gratitude towards one another, with regard to the current status of NCC.

### **Nonpublic Session under RSA 91-A:3, II**

None.

### **Public Comment**

None.

### **Adjourn**

**MOTION: Board Member Gaetjens-Oleson moved to adjourn the meeting. It was seconded by Board Member Fish.**

**Board Member Dindorf:** Yes.

**Board Member Martland:** Yes.

**Vice Chair Irving:** Yes.

**Board Member Fish:** Yes.

**Chairperson Robitaille:** Yes.

**Board Member Gaetjens-Oleson:** Approve.

**The motion carried. (6-0-0).**

Chairperson Robitaille adjourned the meeting and stated that the next meeting is on January 20th, 2022, followed by the next meeting in March 2022, and every other month forward.

Respectfully Submitted,

Victoria O'Connor, Recording Secretary  
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