

Grafton-Coos Regional Coordinating Council
October 20th 2020 – 2:00 PM
Online Meeting via Zoom
DRAFT Meeting Minutes

Attendees:

Van Chesnut (Advance Transit); Christine Lee (TCCAP); Carole Zangla (GCSCC); Doug Grant (Transport Central); Patsy Kendall (Transport Central); Pat Crocker (UVLSRPC); Katie Lamb (NCC)

1. Welcome and Introductions

The meeting was called to order at 2:06PM. Pat Crocker read a statement indicating that the RCC was meeting remotely under the emergency procedures of RSA 91-a as permitted by executive order of the Governor of NH due to the COVID-19 pandemic. A round of introductions was completed.

2. Approve Meeting Minutes from 08/14/2020 The minutes of the August 14th, 2020 RCC meeting were approved unanimously via motion of Van Chestnut, seconded by Carole Zangla.

3. Updates from Providers and Members

- Transport Central (Doug Grant & Patsy Kendall):
 - Operations are almost back to normal but have several new volunteers since some volunteers were sadly lost to natural causes and COVID over these last few months.
 - Expressed that MTM was recently awarded to be a non-emergency Medicaid provider for Centene NH and it's been difficult to work with them.
- Grafton County Senior Citizens Council (Carole Zangla):
 - GCSCC is still only doing clientless transportation services (online order pick-ups, prescriptions, etc). They are yet to put clients back on buses and were meant to with a pilot program last week, but it got delayed due to unclear and changing CDC guidelines.
 - New buses just arrived that were already equipped with shields/partitions. Older buses have been retrofitted with these safety measures by retired engineers.
 - Overall, staff and clients are struggling to get back to normal operations.
- Tri-County CAP (Christine Lee):
 - Operations are fairly back to normal and there are protective measures on all the busses.
 - Contract with Littleton Regional Hospital ended but the Littleton bus is still running to get people where they need to go (hospital appointments, essential shopping, etc.)
 - Two new 8-passenger transits arrived, with one going to service the Colebrook area. Katie asked if the buses will be only be at 4-person capacity due to social distancing measures and Christine Lee affirmed that was the case.
 - Noted that senior meal deliveries will be ended at the end of October due to needing the buses for ridership instead.
 - Masks were mandated for all riders starting yesterday and they are still using the blow-up superheroes to space out their clients on the buses.
- Advance Transit (Van Chesnut):
 - AT is still not operating is DHMC shuttles from lot 9 but has resumed for lot 20 and will do so through the winter. DHMC still has a lot of employees working remotely.
 - Buses have been outfitted with partitions and there are capacity limitations in place.

4. SCC

- Van Chestnut noted the ongoing conversations about CMAQ monies being flexed into S. 5310. One possible use of the money could be to hire a statewide mobility manager, who's role is to support SCC's work but the way this role would be executed is still being discussed.
- Pat Crocker said that the SCC is working on developing a consistent reporting format for service providers so that reporting can be more cohesive across the state. This is still in the works and there's been a lot of input into it. Doug Grant asked about getting to review the new format and Pat said that it's not ready for that yet but that there would be a review and comment period before it's approved.
- Pat Crocker also said that there is a group working on developing a transit pandemic response 'playbook' to draw on lessons learned from COVID in order to help with future pandemics. Suggested checking out FTA Coordinating Council on Access and Mobility (CCAM) report.

5. DOT Grant Applications

Christine Lee requested members' support for Tri-County Cap's grant application for replacing the Lancaster door-to-door bus and office phone replacement, totaling \$60,450. Doug Grant made a motion to support, Van Chestnut seconded, with a unanimous approval.

6. Meeting Dates for Remainder of FY2021

Pat Crocker offered that the next meeting be held on the second Friday of February, the 12th. Members requested the meeting be at 10AM like previously. Pat noted meeting date and asked if members wanted to hold the June meeting on the second Friday at 10AM as well, and members agreed.

7. Other Business

Katie raised the topic of upgrading the GCRCC information page on the NCC website and potential for GCRCC's own website in the future if the members so desired. Doug Grant said the page was good enough as long as it is able to be found using search engines. Carole Zangla asked that the members have until the next meeting to review the website and provide thoughts and feedback. Katie agreed and said also that the group may consider starting a quarterly or biannually review of the directory to make sure it is up to date.

Meeting was adjourned unanimously at 2:48PM.