

Transportation Enhancement Program (TE) NCC TAC Scoring Criteria

Scoring Guidelines:

- Applicants are allowed 10 minute presentations to explain their TE projects and 5 minutes to answer questions. Presentations and question/answer sessions will be timed to ensure that all applicants are treated fairly. No exceptions will be made. Each applicant will be contacted to schedule a time to present. If applicants are late, another applicant may switch times with them if they are present.
 - Transportation Advisory Committee (TAC) members will be mailed copies of each application and scoring sheets to score each project individually prior to the TE presentations. TAC members will be able to adjust scoring based on information learned during the presentations. Scoring will be turned in to NCC staff at the end of the TAC meeting and NCC Staff will calculate the average score for each project TE project scores will be reviewed at the October 21st TAC meeting, prior to submitting them to NHDOT.
 - TAC Representatives from towns that have submitted proposals may not participate in the scoring of any projects.
 - A maximum of 330 points are available.
 - Categories are scored on a scale from -3 to 3.
 - -3, -2, and -1: Negative impact or information submitted not adequate.
 - 0: Not applicable or neutral impact
 - 1, 2, and 3: Positive impact of information submitted is adequate.
 - The scoring is “weighted” by the points assigned to each category below.
 - The weighted scores are added to find the total score for each project
 - A blank scoring sheet and a sample scoring sheet are attached.
 - Proposals will be scored on the following criteria:
- 1.) **Description of Project (10 points)** – A detailed description of the project and the project area (with a map) are included.
 - 2.) **Identification of Need (5 points)** – Why is this project important/needed in the community and/or region? How is this project going to meet the need?
 - 3.) **Safety Impacts (15 points)** – Identification of potential safety concerns regarding this particular project and in the surrounding area. Safety could include site distance; signage; railings; clear crossings for bikes, pedestrians and/or cars; increased traffic/congestion; etc.
 - 4.) **Effect on Traffic (5 points)** – What is the influence this project has on traffic? Will it reduce traffic by creating an alternative mode of transportation? Will it add to the overall congestion in the area?
 - 5.) **Impacts on the Community and Region (15 points)** – Explanation of positive and/or negatives impacts on the community and the region. Impacts can include economic, recreational, environmental, social, etc. Has an environmental impact study been done for this project? If so, what was the finding?
 - 6.) **Cost (15 points total)**
 - a.) **Detailed Cost Estimate (10 points)** – A cost estimate, with the contact information for whoever prepared the estimate should be provided. The cost estimate should be detailed and broken down to include the following:

- *Preliminary Engineering*: This involves everything from the engineering study to formalize the project details, to project design, permitting and environmental review.
- *Right-of-Way*: Will any property rights need to be procured in order to accomplish the proposed project? All of the costs associated with purchase of land, easements, surveying, document development and legal representation would be identified in this category.
- *Construction*: This category covers all of the expenses associated with construction of the planned and designed project. This line item would include the costs of construction engineering and inspection services.
- *Environmental Impact Study*: If needed, has the cost been included in the estimate?

b.) Quality of Documentation of Match (5 points) – Documentation of the source of the 20% match is provided.

c.) Quantity of the Match (5 points) – Projects will be scored in the following way:

0 = Project meets the 20% match requirement

1 = Project is in a distressed community and meets the 20% match requirement

2 = Project provides match beyond the 20% requirement

3 = Project is in a distressed community and provides match beyond the 20 % requirement

**Distressed community = below median income for the county in which the project is located

7.) Intermodal Benefits (5 points) – Does this project benefit more than one surface transportation mode? The surface transportation modes are pedestrian, bicycle, transit, rail, marine & automobile.

8.) Supports Local and Regional Plans (15 points total)

a.) Regional Transportation Plan (10 points) – Is the project identified as a priority in the regional transportation plan?

b.) Other Local and/or Regional Plans (5 points) – Which ones? Some examples are: Master Plans, Corridor Studies, etc.

9.) Local Support (5 points) – Include letters of support from community organizations, highway departments, schools, businesses, etc.

10.) Opportunity for Public Input (5 points) – The public has been invited to participate in the planning process and has been solicited for input on the proposed project. A summary of the public input and an overview of the public process are provided.

11.) Municipally Managed Project (5 points) – Communities are strongly encouraged to “Municipally Manage” the implementation of the project.

12.) Maintenance and Upkeep (5 points) – Is a plan in place for long-term maintenance and upkeep of the project? If it is not a construction/infrastructure project, is an explanation of the continuation of the program included?