

Grafton-Coos Regional Coordination Council

Meeting Minutes - October 9, 2009 Plymouth Area Senior Center

The meeting convened at 10:10 AM. Introductions of those in attendance:

Members in Attendance:

1. Roberta Berner, Grafton County Senior Citizens Council
2. Van Chesnut, Advance Transit
3. Ken Hazeltine, Granite State Independent Living
4. Frank Claffey, Bethlehem Citizen
5. Patrick Herlihy, NH DHHS
6. Gayle Clark, Littleton Regional Hospital
7. Doug Grant, Transport Central
8. Patsy Kendall, Transport Central
9. Bob Fink, Weeks Medical Center
10. Ben Amsden, Plymouth State University
11. Chris Dye, United Valley Interfaith Project
12. Beverly Raymond, TCCAP
13. Patricia Crocker, UVLSRPC
14. Mary Deppe, North Country Council

Review & Vote on Bylaws, Conflict of Interest Policy and MoU for the Grafton-Coos RCC

Review of Bylaws proceeded with discussion and questions about membership qualifications and community representation. Following discussion, Patsy Kendall moved and Ken Hazeltine seconded motion to approve the bylaws as presented.

Discussion again followed about appointments, sub-committees, citizen members and commission appointments and as well as legal status of RCCs. Feeling that the discussion sufficiently resolved the questions at hand proceeded to a vote which was unanimous.

Review of Conflict of Interest Policy followed. Ken Hazeltine moved and Frank Claffey seconded a motion to approve the Conflict of Interest Policy as presented. Van Chesnut discussed the policy and recommended it as a policy that is clear and unambiguous and Ken Hazeltine noted that it was consistent with policies that had been approved by the NH Charitable Foundation. The vote taken was unanimous.

The stakeholders reviewed the Memorandum of Understanding. Van Chesnut moved and Patrick Herlihy seconded a motion to approve the MoU as presented. Discussion followed on MoU language. Motion to amend by Patrick Herlihy and seconded by Frank Claffey to modify language that the RCC recommend to the RPC, rather than the SCC the Regional Transportation Coordinator. Discussion again ensued about the legal status of the RCC's and their relationships with the SCC that stressed that the nature of the work required community-based decision making. The vote on the original motion as amended proceeded. The vote was unanimous.

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The approved documents will be posted on the G-CRCC website. A notice of the approval of the Bylaws by will also be sent by e-mail to the stakeholder mailing list.

Next Steps and Work Plans

Next steps in the formation of the G-CRCC included: having the Regional Planning Commissions recognize the RCCs as a committee and adopt the bylaws as approved; to encourage as many entities as are interested to participate on the RCC. It will be left to the RPC executive directors to communicate with their Commissioners about the process and participation.

Copies of the organizing documents approved on October 9, 2009, will be posted on the website and sent to stakeholders who will be asked to send their signed MoUs back to Pat Crocker at UVLSRPC by November 30, 2009. Pat will compile the signed MoUs and bring these to the December 11 meeting.

During the month of December MoU signers who had become designated members will form a nominating committee to identify individuals willing to serve in the roles of Chair, Vice Chair and Secretary-Treasurer. Officers will be voted upon by all the members who have signed MoUs at the January meeting. Following the January meeting, the Grafton-Coos RCC will submit its application to the SCC by January 15, 2010, for committee review and approval. Pat Crocker volunteered to complete the application paperwork as she had experience completing the Sullivan County Application during the previous summer.

Approval of the Minutes of the August 18, 2009 Meeting

Approval of the Minutes was moved by Doug Grant, seconded by Patsy Kendall and discussion followed. Chris Dye moved to amend minutes by deleting reference to Kit Griggs comments which had been misstated and was seconded by Van Chesnut. The amendment was approved unanimously. The minutes as amended were then approved with one abstention by Patrick Herlihy who had not been present at the meeting. In order to accommodate holiday schedules the group agreed to eliminate the regular November meeting. The regular schedule will resume on December 11, 2009, from 10:00 AM to 12:00 PM at Littleton Hospital.

Other Business

Mary Deppe suggested that the meeting of the Transport Central Advisory Committee be tentatively scheduled for November 13, 2010, at 10:00 AM at the Plymouth Area Senior Center to kick-off the feasibility study with the selected consultants. Confirmation of the date will follow at a later time.

Van Chesnut spoke about the grant that had been awarded by the Endowment for Health to the UNH Institute for Disabilities to develop an advocacy coalition to improve public transportation policies in the state. Ken Hazeltine explained that the project would provide vital educational opportunities for policymakers and the public.

Mary Deppe announced that North Country Council representatives had adopted the coordinated transit plan for the North Country Region at the NCC Annual Meeting the previous evening.

Chris Dye moved Doug Grant seconded a motion to adjourn at 11:57 AM.

(Pending Approval December 11, 2009)